UC DAVIS HEALTH | SCHOOL OF MEDICINE

Registrar's Office

New Student Checklist

ALL ITEMS DUE BY July 24, 2026, unless otherwise indicated.

(**ACE-PC STUDENTS ONLY**: Because you begin coursework in June, all items are due by June 8, 2026.)

Required Compliance Items

- ☐ Health Clearence Form
- ☐ BLS/CPR Certification
- ☐ Health Insurance

- ☐ Student Release Form
- ☐ Statement of Legal Residence
- ☐ Emergency Contact Information

MYRECORDTRACKER FOR COMPLIANCE

- As we get closer to your medical school start date, we will send you a link to activate your myRecordTracker account. While you wait for your account, please gather your immunization information as listed on the health clearance form. If you have not completed these requirements in the past, make an appointment with your PCP as soon as possible to get them done. Some immunizations are date-specific and this information is listed on the health clearance form . You may provide lab reports in place of the health clearance form .

- All students must always remain in compliance with required items. You will receive upcoming and overdue notices from your myRecordTracker account once it is activated. Please upload documentation of your compliance items on or before their due date.

The following items will need to be uploaded to your myRecordTracker account once activated:

MMR 2 shots OR Titer	Varicella (chickenpox) 2 shots OR Titer	Hepatitis B series AND Titer
TDAP	Tuberculosis Skin Test (TST)	CPR Certification

Additional items in your myRecordTracker account and their due dates:

Item	Due Date	How to get done
Emergency Contact Verification	July 24, 2026	Once you have your UC Davis account the link to complete the Emergency Contact Form can be found here. Once entered please upload a print screen confirmation to myRecordtracker.
Privacy and Security (HIPAA) Training Course Code: DAHS-HIPAA-ECO	July 24, 2026	You will receive an email notice from the UC Learning Center once your UC Learning Management Account is active. You will need to use the course code listed to search for the course and complete the training. Once complete upload documentation to myrecordtracker.
Bloodborne Pathogens Training Course Code: DACS-UCLOL0039-ECO	July 24, 2026	
Cyber Security Training Course Code: SECURITY-DA-ECO-UC	July 24, 2026	
Mask Fitting	October 1, 2026	More information to come from The Registrar's Office or Curriculum
Influenza Vaccine	October 15, 2026	The Registrar's Office will inform students of flu clinics closer to September or October.

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BLS/CPR CERTIFICATION

- Maintaining certification in Basic Life Support training is mandatory for anyone learning or working in the delivery of clinical care. Because clinical preceptorships occur in the first year of the curriculum, all newly matriculating medical students are expected to arrive at medical school with a current BLS/CPR certification.

- Please note that the class needs to be completed in-person and we do not have a preference as to which organization or state delivers the training. If CPR trainers require coursework to be completed in advance online, this is acceptable as long as there is an in-person portion. If you hold a CPR certification that is higher training than BLS we will honor that the training has been met, as long as it is not expired.

- Upload a copy of your BLS/CPR certification to your myRecordTracker account as soon as you have access.

PERMISSION TO RELEASE EDUCATION INFORMATION FORM

- Complete the [Student Release Form](#).

STATEMENT OF LEGAL RESIDENCE

- Complete the [Statement of Legal Residence](#). All students are required to complete this process to determine their tuition and fees.

HEALTH INSURANCE

- All students enrolled in the University of California must maintain insurance at all times. Visit the [UCD SHIP](#) page for more information on student insurance options.

EMERGENCY CONTACT INFORMATION

- Once you have your UC Davis login, update your [Emergency Contact Information](#) and upload confirmation to myReceordtracker.

Please email us if you cannot complete the required compliance items completed by the due date!
[somcompliance@heatlh.ucdavis.edu](#)

Visit our [Incoming Student](#) web page for more information.